



Hello,

Thank you for your interest in contributing to our Chronicling COVID-19 Collection. We are dedicated to preserving the stories of our community for future generations, both the triumphs and tribulations.

By submitting to The Buffalo History Museum's Collection, you have agreed to the following terms:

**Donation agreement**

I/We do hereby irrevocably and unconditionally give, transfer and assign to The Buffalo History Museum all my/our right, title and interest-including copyright, trademark in all media by means and method now known or hereafter invented, to and associated with the items previously described as an unconditional gift.

**Copyright agreement**

Donor represents that he or she is the lawful owner of the personal property or a duly authorized agent of the owner with full authority to transfer the good and complete title to it, free of any other claims.

**Use agreement**

I understand that the material submitted will be retained by The Buffalo History Museum, and that it will become part of the permanent collection and made available to the public as a reference resource.

I understand that my material may be used for research, museum activities, educational purposes, promotional materials, and exhibitions. The Buffalo History Museum is free to share, exhibit, or publish my words as it sees fit.

I am age 18 or older and I agree to the use of my photographs (photographs of or by me), postcards, journals, and paper objects by The Museum. If photographs include identifiable minors, there will be an 18-year embargo on the use of images unless permission is granted by the donor.

We truly appreciate your generosity in allowing us to document your personal stories during this pandemic. By recording how the virus has changed our daily life, we can safekeep the stories to provide valuable insight for future generations.

Sincerely,

Walter Mayer  
Senior Director of Collections

Cynthia Van Ness  
Director of Library and Archives